

**Friends of Utah State Parks
Small Project and Program
Grant Application
2015**

The Friends of Utah State Parks established a "Small Project and Program" grant program in 2015 to assist park friends groups, state parks and programs for special projects that will help generate revenue, stage events, develop interpretive programs and materials, or fund small park improvements.

Applicant Information:

Grantee: _____

Street: _____

City, State, Zip: _____

Date of Application: _____

Project Contact:

Project Coordinator: _____

Address: _____

Telephone: _____ Fax: _____

E-mail: _____

Project Information:

Project Name: _____ Amount Requested: _____

Project Location: _____

A. Project Summary and Objectives; (Describe the project/program objectives, timeline for completion and if the project is ongoing. Pictures that pertain to the project are always helpful)

B. Project Description and Need: (Describe the project/program in detail)

C. Project Budget: (Provide a detailed project budget that includes: a) list of supplies with actual costs, b) list of committed in-kind or cash support from partners, c) list of rentals and consultant fees with consultant agreement attached.

D. In-kind match: (List of partner(s) and describe what their commitment/contribution to the project or program with attached letter from each partner confirming commitment)

Grant Information:

Eligibility – Division of Utah State Parks programs, parks, Friends chapters and Friends Affiliates may apply.

- Application Period – Grants will be open from February 1 to March 31 2015.

Grant Application:

- Small Project grants will provide assistance up to \$500.
- Project must be completed in accordance of all Utah State Parks guidelines, policies and local, state and federal laws.
- Finalist may be asked to provide additional documents after review of the initial grant application. Fax and email proposals will not be accepted.
- Successful applicants must notify Friends of Utah State Parks of the project completion by letter outlining the outcome of the project objectives.

Applications should be sent to:

Friends of Utah State Parks
% Janet Bunger, Treasurer
P.O. Box 712027
Salt Lake City, Utah 84171